

DRINKSTONE PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summoned to attend an Ordinary Meeting of the Council on
Monday 11th January 2020 at 8:00pm
by remote scheduled Zoom meeting, the joining instructions for which are set out below,
for the transaction of the business on the agenda below.

Join Zoom Meeting
Topic: Drinkstone Parish Council Ordinary Meeting - January 11th
Time: Jan 11, 2021 08:00 PM London

Join Zoom Meeting
<https://us02web.zoom.us/j/87507729939?pwd=WmZkenZkaUxpbTF5U3A1MjFESFhtUT09>

Meeting ID: 875 0772 9939
Passcode: 245997

You can also dial in direct from your mobile or landline on the numbers below:

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MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to join and where public input will be invited.

AGENDA

- 21.01.01 Apologies for absence to be noted or approved.
- 21.01.02
 - 2.1 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items
 - 2.2 To receive declarations of lobbying for planning matters on the agenda their nature, including gifts of hospitality exceeding £25
 - 2.3 To receive requests for dispensations
 - 2.4 To note any additions and/or deletions to the Council's Register of Interests.
- 21.01.03 Proposal: Cllr Schofield**
That the Minutes of the Parish Council Meeting held on 7th December 2020, be agreed as a true record.
- 21.01.04 To consider correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.
 - 4.1 SALC Updates
 - 4.2 Babergh Mid Suffolk District Councils
- Tax Base
 - 4.3 ICO – Data Protection Fee Renewal
 - 4.4 Sunica Energy Farm – Statutory Consultation
 - 4.5 Community Action Suffolk – Reviving our Communities Fund
 - 4.6 Police and Crime Commissioner consultation

Hilary Workman: Clerk to Drinkstone Parish Council
123 York Road, Bury St Edmunds, IP33 3EG
Telephone: 07988 643772 **Email:** drinkstoneclerk@gmail.com

- 21.01.05 Public comment or question invited on any Agenda item.
- 21.01.06 To receive any report to this meeting from District and County Council Ward Member Cllr Penny Otton, from Portfolio Holders or other agencies and to take action as appropriate.
- 6.1 Cllr Penny Otton - Suffolk County & Mid Suffolk District Councils
- 6.2 Cllr Richard Edmondson - Allotments (*circulated*)
- 6.3 Cllr Janet Elnaugh - Planning & Community Engagement (*circulated*)
- 6.3.1** To consider proposals for the purchase of play equipment and take action as appropriate
- 6.3.2 Proposal: Cllr Elnaugh**
To authorise the purchase of a Nest/basket type swing including delivery and installation welfare facilities on-site and on-site container storage, Black Grasslock surfacing at not more than £3329.75 plus VAT
- 6.4 Gary Hembra - Playing field and play equipment
- 6.5 Cllr Peter Holborn - Tree Warden & DNP Environment Grp (*circulated*)
- 6.6 Cllr Tim Moss - Phone Box & Village Hall Ctte Rep
- 6.7 Cllr Haslett Schofield - Footpaths & Byeways
- 6.8 Cllr P Selvey - Highways
- 21.01.07 To note the clerks report
- 7.1 The Council's response to the Reg 19 consultation on the Joint Local Plan was reported to Babergh Mid Suffolk District Councils.
- 7.2 The VAT126 claim for quarters 1 & 2 of this financial year has been submitted.
- 7.3** 7.3.1 To note that, following clarification from Drinkstone Memorial Hall, the Defibrillator Cabinet purchased in 2015 from funds awarded under a locality grant had not been formally transferred to the Village Hall Committee and remains an asset of the parish council.
- 7.3.2 **Proposal: Cllr Schofield**
That the Defibrillator Cabinet at the village hall be added to the Parish Council assets at an original value of £636.00.
- 7.4** 7.4.1 To note that following the parish council's decision to purchase additional play equipment and an SID/VAS device at its December meeting (Min. 20.12.6.3.2 and 20.12.6.8.2 refer), the parish council's asset register has been updated (£45,141) and the insurers advised.

21.01.08 To note proposals for a four year plan for the Parish Council and take action as appropriate.

21.01.09 **9.1** To note the following income:

	Description	£
9.1.1	BMSDC – Locality Grant	£3000.00

9.2 To consider the following payments for authorisation:

	Description	£
9.2.1	Clerk expenses Quarter 3	£27.42

9.3 **Proposal:**

That the expenses listed above (9.1-9.3) be authorised for payment.

9.4 To note the following payments previously authorised:

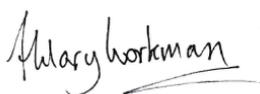
	Description	£
9.4.1	Clerk Salary Period 9 (Dec '20) (Min.Ref.20.06.7.2)	£247.55
9.4.2	Unity Trust – Quarter 3 Service Charge	£18.00

9.4 To note the current account balances and reconciliation to 31st December 2020, as scheduled, and the Chairman's confirmation that they are supported by relevant Bank Statements.

9.5 **Proposal: Cllr Edmondson**

To add a further authorised signatory to the Drinkstone Green Allotments Account held with Lloyds Bank.

- 21.01.10** 10.1 To receive a report (circulated and tabled as **DPC 21.01.01**) on the proposed budget for the financial year 2021/2022.
- 10.2 Proposal:**
That Drinkstone Parish Council approve the proposed budget (DPC 21.01.01), and
- 10.3 Proposal:**
That Drinkstone Parish Council directs Mid Suffolk District Council to pay the sum of £8,920.00, being the Parish Council's total precept requirement for the financial year commencing 1st April 2021
- 21.01.11 **Proposal:**
That Council appoints Messrs Heelis and Lodge as Internal Auditors for the financial year 2020/2021.
- 21.01.12 To note that there were no Planning results as notified by MSDC:
- 21.01.12 To note the following Planning applications notified by MSDC for comment.
- 12.1 **DC/20/05531** – Planning Application
Erection of domestic cartlodge
Land North Of Cross Street, Drinkstone, Suffolk
Report **DPC.21.01.02** refers
- 12.2 **DC/20/05790** – Application for approval of Reserved Matters following Outline Planning Permission DC/19/01959
Appearance, Landscaping, Layout and Scale for Erection of a single storey dwelling and garage
Land West Of, The Street, Drinkstone, Suffolk
- 12.4 Proposal: Cllr Elnaugh**
That the Clerk makes known the Council's comments on Planning Applications on this agenda to the Corporate Manager, Growth & Sustainable Planning at Mid Suffolk District Council.
- 21.01.13 To note the following Planning matters for information, to be noted or for inclusion on a future agenda.
Proposal: Cllr Schofield
That a response to the Suffolk County Council consultation: Help Shape Guidance for New Housing Developments be delegated to DNP Steering Group (Cllr Holborn) to draft in consultation with the Clerk.
- 21.01.14 Public comment or questions on any matter of Council business.
- 21.01.15 Any other Council business for information, to be noted or for inclusion on a future agenda.
- 21.01.16 To confirm that the scheduled date for the next meeting is Monday 1st March 2021 by remote zoom meeting
<https://us02web.zoom.us/j/82448012772?pwd=dXdCZTZtMFhaOGxFREZpLzU0d1RPUT09>
Meeting ID: 824 4801 2772
Passcode: 378859
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- 21.01.17 22.1 To receive a report on the Clerk's remuneration.
22.2 Proposal: Cllr Schofield
In accordance with the Council's contract of employment with the Clerk to the Council, following a satisfactory annual review, to increase the pay by one NCJ spinal column point to SCP 12 with effect from January Salary pay point.
- 21.01.18 Close of meeting.
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Hilary Workman
Clerk & RFO to the Council

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